



**CITY OF PANAMA CITY BEACH  
PLAN REVIEW SUBMITTAL FOR COMMERCIAL BUILDINGS  
AND THREE OR MORE RESIDENTIAL UNITS**

All items listed below must be submitted when building permit is applied for:  
**INCOMPLETE SUBMITTALS WILL NOT BE REVIEWED!**

Property Address: \_\_\_\_\_

1. Two (2) Complete Sets of Plans, Drawn to Scale, to Include:
  - \_\_\_\_\_ A. Site Plan (Show Structures, Setbacks, and Parking)
    - \_\_\_\_\_ 1. Sidewalk Required
    - \_\_\_\_\_ 2. Stormwater Plan w/Calculations
    - \_\_\_\_\_ 3. Underground Utilities Required (Tourist Corridor)
  - \_\_\_\_\_ B. Drawing Information
    - \_\_\_\_\_ 1. Basic Wind Speed
    - \_\_\_\_\_ 2. Wind Importance Factor
    - \_\_\_\_\_ 3. Wind Exposure
    - \_\_\_\_\_ 4. Applicable Internal Coefficient
    - \_\_\_\_\_ 5. Components and Cladding
    - \_\_\_\_\_ 6. Design Pressures for Windows Noted on Plans
  - \_\_\_\_\_ C. Foundation Plan
  - \_\_\_\_\_ D. Structural Plans (Specs, Floors, Walls, Columns Roof)
  - \_\_\_\_\_ E. Floor Plan
  - \_\_\_\_\_ F. Electrical Plans Including Exit and Emergency Lighting
  - \_\_\_\_\_ G. Plumbing Plans
  - \_\_\_\_\_ H. Mechanical Plans
  - \_\_\_\_\_ I. Fire Sprinkler Plans
  - \_\_\_\_\_ J. Door & Window Schedule
  - \_\_\_\_\_ K. Opening Protective Provided
    - \_\_\_\_\_ 1. Impact Glazing
    - \_\_\_\_\_ 2. Impact Resist Covering
    - \_\_\_\_\_ 3. Wood Structural Panels
  - \_\_\_\_\_ L. Elevations
  - \_\_\_\_\_ M. Handicap Accessibility Features (Florida Accessibility Code for Building Construction, 2010 Edition).

**Continued on back...**

- \_\_\_\_\_ N. Details on Fire Rated Assemblies including penetrations.
- \_\_\_\_\_ O. Fire Protection (Extinguishers, Standpipes, Sprinklers and Alarm Systems)
- \_\_\_\_\_ P. Product Approval Documentation.

- 2. Legal description and Parcel Number: \_\_\_\_\_
- 3. Flood Zone: \_\_\_\_\_
- 4. \_\_\_\_\_ Florida Energy Form, 2010 Edition
- 5. \_\_\_\_\_ Complete Building Permit Application

\_\_\_\_\_ Certified Copy of Notice of Commencement for Improvements to Real Property with a Valuation of \$2500.00 or More

- 6. Impact fees paid:
  - \_\_\_\_\_ 1. Water/Sewer receipt
  - \_\_\_\_\_ 2. Irrigation Impact Fee
  - \_\_\_\_\_ 3. Police and Fire (.57 per Sq Ft for Commercial)
  - \_\_\_\_\_ 4. Police, Fire, Parks, Library (\$969.00 per Public Lodging Unit)  
(\$1093.00 per Residential Unit)

- 7. Stories/Number of Units: \_\_\_\_\_
- 8. Total Square Footage: \_\_\_\_\_

**Plans Review Notes:**

---

---

---

---

---

---

---

---

---

---

---

**Reviewed as noted:** \_\_\_\_\_ **Date:** \_\_\_\_\_