

Qualifications Review Committee Meeting
Statement of Qualifications-
2nd Meeting
Continuing A&E Services
City Hall Administrative Campus
April 18, 2017 9 A.M.

Committee members:

Hector Solis
Mario Gisbert
Al Shortt
Mark Shaeffer

Mr. Gisbert opened the Qualifications Review Committee Meeting at 9:00 A.M. Representatives of some of the firms as well as members of the general public were in the audience. He explained the first meeting held last week concerning the Qualifications review and said the Committee had the opportunity in the meantime to review the submittals and score them on the scoresheets. He said each member would forward their scoresheet to him for tabulation. Upon review, Mr. Gisbert announced that DAG was a clear #1, with JRA Architects as #2, with VBA and Florida Architects tied.

Mr. Shortt announced his ranking was DAG, then JRA.

Mr. Gisbert announced his ranking was DAG then FL Architects.

Mr. Shaeffer announced his ranking was DAG then VBA.

Councilman Solis announced his ranking was DAG then JRA.

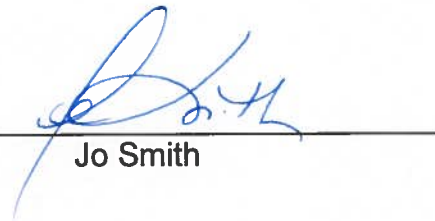
Mr. Gisbert stated the City Council would have the final approval of the ranking, and then Staff would negotiate a contact with the first firm. If unable to reach an agreement, then Staff would negotiate with the second firm.

He asked if there were any questions from the audience and there were none.

With nothing further, the meeting was closed at 9:04 A.M.

Copies of the ranking sheets are attached to and become an official part of these Minutes.

Minutes prepared by Jo Smith, Executive Assistant to the Mayor & City Manager.



Jo Smith

FIRMS:

DAG ARCHITECTS
FLORIDA ARCHITECTS
JRA ARCHITECTS
VBA DESIGN

EXHIBIT A

**Panama City Beach City, Florida – Request for Qualifications
Redevelopment of the City Hall Administrative Campus**

Firm: _____

DAG

①

	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.				<i>2</i>	20	<i>20</i>
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 			<i>2</i>		25	<i>20</i>
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.				<i>2</i>	10	<i>10</i>
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.			<i>2</i>		35	<i>20</i>
V. References		<i>2</i>			10	<i>5</i>
TOTAL					100	<i>75</i>

Evaluator: *AS*

AL Shortt

EXHIBIT A

Panama City Beach City, Florida – Request for Qualifications
Redevelopment of the City Hall Administrative Campus

Firm: JRA (2)

	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.			X		20	16
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 			X		25	20
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.			X	X	10	10
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.			X		35	20
V. References		X			10	5
TOTAL					100	71

Evaluator: ASV

Alshaid

Panama City Beach City, Florida – Request for Qualifications
Redevelopment of the City Hall Administrative Campus

Firm: FLA ③

	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.			ⓧ		20	16
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 			ⓧ		25	20
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.			ⓧ		10	8
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.			ⓧ		35	20
V. References		ⓧ			10	5
TOTAL					100	69

Evaluator:

Albert

EXHIBIT A

**Panama City Beach City, Florida – Request for Qualifications
Redevelopment of the City Hall Administrative Campus**

Firm: VBA (4)

	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.			ⓧ		20	16
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 			ⓧ		25	20
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.				ⓧ	10	10
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.		ⓧ			35	17.5
V. References		ⓧ			10	5
TOTAL					100	68.5

Evaluator: ASV

ASV

Panama City Beach City, Florida – Request for Qualifications
 Redevelopment of the City Hall Administrative Campus

Firm: DAG ①

Criteria Element	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.				X	20	20
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 				X	25	25
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.				X	10	10
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.				X	35	35
V. References				X	10	10
TOTAL					100	100

Evaluator: MG

Mario Robert

Panama City Beach City, Florida – Request for Qualifications
Redevelopment of the City Hall Administrative Campus

Firm: FL (2)

	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.			X		20	16
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 				X	25	25
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.			X		10	8
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.				X	35	35
V. References				X	10	10
TOTAL					100	94

Evaluator: MG

Mario Gilbert

Panama City Beach City, Florida – Request for Qualifications
 Redevelopment of the City Hall Administrative Campus

Firm: JRA (3)

	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.				X	20	20
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 				X	25	25
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.				X	10	10
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.			X		35	28
V. References				X	10	10
TOTAL					100	93

Evaluator: MG

Mario Gisbert

Panama City Beach City, Florida – Request for Qualifications
 Redevelopment of the City Hall Administrative Campus

Firm: VBA (4)

	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.			X		20	16
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 			X		25	20
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.				X	10	10
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.			X		35	28
V. References				X	10	10
TOTAL					100	84

Evaluator: MG

MARIO
Ginsbert

Panama City Beach City, Florida – Request for Qualifications
 Redevelopment of the City Hall Administrative Campus

Firm: DAG ①

	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.			✓		20	16
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 			✓		25	20
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.				✓	10	10
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.				✓	35	35
V. References			✓		10	8
TOTAL					100	89

Evaluator: Hector Solis

Panama City Beach City, Florida – Request for Qualifications
Redevelopment of the City Hall Administrative Campus

Firm: JRA (2)

	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.			✓		20	16
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 			✓		25	20
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.				✓	10	10
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.			✓		35	28
V. References				✓	10	10
TOTAL					100	84

Evaluator: Hector Solis

Panama City Beach City, Florida – Request for Qualifications
 Redevelopment of the City Hall Administrative Campus

Firm: VBA ③

Criteria Element	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.			✓		20	16
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 			✓		25	20
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.				✓	10	10
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.			✓		35	28
V. References			✓		10	8
TOTAL					100	82

Evaluator: Aector Solis

**Panama City Beach City, Florida – Request for Qualifications
Redevelopment of the City Hall Administrative Campus**

Firm: Florida Architects (4)

	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.			✓		20	16
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 			✓		25	20
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.		✓			10	5
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.			✓		35	28
V. References			✓		10	8
TOTAL					100	77

Evaluator: Hector Solis

**Panama City Beach City, Florida – Request for Qualifications
Redevelopment of the City Hall Administrative Campus**

DAG
VBA
JRA
FLA

EXHIBIT A

Firm: _____

	Marginal	Acceptable	Exceeds Acceptable	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
I. Project Team Organization Qualifications and relevant individual experience. Unique knowledge of key members on governmental design. Time commitment of key members to project. Team experience on similar project. Principle level involvement in project.	JRA	0.5	0.8		20	10
	DAG					16
	VBA	0.5				10
	FLA 0.2					4
II. Design Management Project management plan that addresses: <ul style="list-style-type: none"> • Coordination of various disciplines. • How will project scope be controlled? • Detailed project schedule meeting timeframes. • Cost control methods, responsible person. • Quality Assurance Methods. • Demonstrated ability to meet budget requirements. 	JRA	0.5	0.8		25	12.5
	DAG		0.8			20
	VBA		0.8			20
	FLA	0.5				12.5
III. Area Experience Familiarity with Panama City Beach and project area. Previous experience in geographical area.	JRA	0.5	0.8	1.0	10	5
	DAG		0.8			5
	VBA		0.8			5
	FLA	0.5				5
IV. Demonstrated Design Experience Demonstrated capability in similar governmental or comparable private sector office projects. Familiarity with special needs of governmental facilities such as meeting chambers, executive administration and fire departments. Value analysis, energy conservation and life cycle cost analysis. Past performance on City projects or other governmental groups as well as private projects.	JRA	0.5			35	17.5
	DAG		0.8	1.0		35.0
	VBA		0.8	1.0		28.0
	FLA	0.5				17.5
V. References	JRA	0.5			10	5
	DAG	0.5				5
	VBA	0.5				5
	FLA	0.5				5
TOTAL		0.5			100	50

Evaluator: Mark Laeffer

JRA 50 (3)
 DAG 84 (1)
 VBA 71 (2)
 FLA 44 (4)

DAG