RESOLUTION 16-64

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA: AUTHORIZING A BUDGET AMENDMENT TO PROVIDE FOR THE RECEIPT OF AN ADDITIONAL $35,000 FROM THE FDOT COMPREHENSIVE TRAFFIC ENFORCEMENT GRANT; AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

WHEREAS, the City has received notification of approval to an amendment of the City’s FDOT Comprehensive Traffic Enforcement Grant (CTEP) PT-16-12-01 for an additional amount of $35,000 for overtime salaries and benefits; and

WHEREAS, a budget amendment is necessary to reflect the increased revenue to be received from the grant, and the expenditure of for the purposes requested in the grant agreement.

NOW THEREFORE BE IT RESOLVED by the City of Panama City Beach, Florida that:

1. The following budget amendment #21 is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning October 1, 2015, and ending September 30, 2016, as shown in and in accordance with the attached and incorporated Exhibit A, to reflect the revenue to be received from the CTEP Grant and its expenditure for the purposes stated therein.

2. This Resolution shall take effect immediately upon passage.

PASSED, APPROVED AND ADOPTED at the regular meeting of the City Council of the City of Panama City Beach, Florida, this 14th day of April, 2016.

CITY OF PANAMA CITY BEACH

By

GAYLE F. OBERST, MAYOR

ATTEST:

DIANE FOWLER, CITY CLERK

Resolution 16-64
To: Mario Gisbert  
City Manager

From: Drew R. Whitman  
Chief of Police

Date: March 28th, 2016

Subject: City Council Agenda Item – Budget Amendment FDOT Grant increase

I would like to respectfully request the following budget amendment be placed on the agenda for the upcoming City Council meeting on Thursday, April 14th, 2016, for consideration by the City Council.

I am requesting the City Council to approve a budget amendment in the amount of $35,000 to the PCBPD Comprehensive Traffic Enforcement Program subgrant (CTEP) PT-16-12-01. This increase of $35,000 was approved by the FDOT Safety Office on March 23, 2016, which brings the total grant award to $100,000 for overtime salaries and benefits for saturation enforcement activities.

Thank you for your consideration in this request.

Respectfully,

Drew R. Whitman  
Chief of Police

cc: City Council members  
Jo Smith  
Holly White

“Dedicated to Excellence”
March 23, 2016

Chief Drew R. Whitman
City of Panama City Beach Police Department
17110 Firenzo Avenue
Panama City Beach, FL 32413

RE: PCBPD Comprehensive Traffic Enforcement Program
Project Number: PT-16-12-01
DOT Contract Number: G0515

Dear Chief Whitman:

This letter is in response to your attached request to amend the referenced highway safety subgrant, which will increase the award amount for this project from $65,000 to $100,000. It is understood that the changes requested on this project will contribute to your agency’s efforts in accomplishing the goals and objectives of the subgrant.

The modifications listed in your attached request are hereby approved and listed as Amendment #2 to the referenced subgrant. Please place copies of the amended pages and your amendment request letter that explains the changes in your permanent project file.

We look forward to continuing to work with you on this project. If you have any questions or need assistance, please contact Pete Cohen at (850) 414-4026.

Sincerely,

Chris Craig, CPM
Traffic Safety Administrator

CC/pc
Enclosures
Panama City Beach Police Department  
17110 Firenzeo Street  
Panama City Beach, Florida  32413-2128  
(850) 233-5000   Fax (850)233-5013  
www.beachpolice.org

To:     Chris Craig  
       Traffic Safety Administrator

From:   Chief Drew R. Whitman  
        Chief of Police

Date:   March 21, 2016

Subject: CTEP PT-16-12-01 (contract #G0515) Fund Increase

Dear Mr. Chris Craig,

The Panama City Beach Police Department is requesting a $35,000 budget increase to the PCBPD Comprehensive Traffic Enforcement Program subgrant. This increase will continue to allow the Panama City Beach Police Department to work overtime in the area of traffic enforcement, which makes our roadways safer for all residents and visitors to our area.

We are requesting the following increases to the subgrant:

FROM         TO

Salary and Benefits  $65,000  $100,000

Pages 1, 7, and 8 of the original subgrant agreement are replaced by the attachment numbered pages and made part of this agreement.

Sincerely,

Drew R. Whitman  
Chief of Police

"Dedicated to Excellence"
To: SP961MK@dot.state.fl.us
SUBJECT: FUNDS APPROVAL/REVIEWED FOR CONTRACT G0515

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FUNDS APPROVAL

Contract #G0515  Contract Type: G  Method of Procurement: G
Vendor Name: CITY OF PANAMA
Vendor ID: VF596045116012
Beginning date of this Agmt: 10/27/15
Ending date of this Agmt: 09/30/16
Contract Total/Budgetary Ceiling: ct = 100000.00

******************************************************************************
Description:
PT-16-12-01, PANAMA CITY BCH PD, Comprehensive Traffic Enforce
cement Program
******************************************************************************
ORG-CODE *RO *OBJECT *AMOUNT *FIN PROJECT *FCT *CFDA
(FISCAL YEAR) *BUDGET ENTITY *CATEGORY/CAT YEAR
AMENDMENT ID *SEQ. *USR ASSIGNED ID *ENC LINE(68)/STATUS
******************************************************************************
Action: SUPPLEMENTAL  Funds have been: APPROVED

55 671000961 *A6 *780000 * 35000.00 *19024518401 *174 *20,600
2016 *55150200 *088796/16
8002 *00 *002 *0003/04

-----------------------------------------------------------------------------
TOTAL AMOUNT:  *$ 35,000.00 *
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FUNDS APPROVED/REVIEWED FOR ROBIN M. NAITOBE, CPA, COMPTROLLER
DATE: 03/22/2016
**For F.D.O.T Use Only**

**Project Number:** PT-16-12-01  
**FDOT Contract Number:** G0515

**Federal Funds Awarded:** $100,000.00  
**FDOT DUNS Number:** 80-939-7102

**Subgrant Award (Start) Date:** 10/27/2015  
**Subgrant End Date:** 9/30/2016

**Revision Dates:** 1/15/2016, 3/3/16, 9/16

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### Part I: GENERAL ADMINISTRATIVE INFORMATION

(See Instructions)

1. **Project Title:** PCBPD Comprehensive Traffic Enforcement Program

2. **Federal Funding:** $100,000.00  
   **Match:** $0.00  
   **Total Cost:** $100,000.00

3. **Subrecipient Agency:**
   - **Name:** City of Panama City Beach
   - **Address Line 1:** 110 South Arnold Road
   - **Address Line 2:**
   - **City:** Panama City Beach
   - **State:** FL
   - **Zip:** 32413 -

4. **Implementing Agency:**
   - **Name:** Panama City Beach Police Department
   - **Address Line 1:** 17110 Firenzo Avenue
   - **Address Line 2:**
   - **City:** Panama City Beach
   - **State:** FL
   - **Zip:** 32413 -

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6. **Federal ID Number or 29 Digit FLAIR Account Number (State Agencies):** 59-6045116

6. **DUNS Number:** 018095984

7. **Chief Financial Officer:**
   - **Name:** Holly White
   - **Address Line 1:** 110 South Arnold Road
   - **Address Line 2:**
   - **City:** Panama City Beach
   - **State:** FL
   - **Zip:** 32413 -
   - **Telephone Number:** (850) 233 - 5100 ext.
   - **E-Mail Address:** hwhite@pcbgov.com

8. **Project Director:**
   - **Name:** Rich L. McClanahan, Captain
   - **Address Line 1:** 17110 Firenzo Avenue
   - **Address Line 2:**
   - **City:** Panama City Beach
   - **State:** FL
   - **Zip:** 32413 -
   - **Telephone Number:** (850) 233 - 5000 ext.
   - **E-Mail Address:** rmclanahan@beachpolice.org

9. **Financial Reimbursement Contact:**
   - **Name:** Holly White
   - **Title:** City Clerk
   - **Telephone Number:** (850) 233 - 5100 ext.
   - **E-Mail Address:** hwhite@pcbgov.com

10. **Project Activity Contact:**
    - **Name:** Rich L. McClanahan
    - **Title:** Administrative Captain
    - **Telephone Number:** (850) 233 - 5000 ext.
    - **E-Mail Address:** rmclanahan@beachpolice.org

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11. **Payment Remittance Address:**
    - **Address Line 1:** 110 South Arnold Road
    - **Address Line 2:**
    - **City:** Panama City Beach
    - **State:** FL
    - **Zip:** 32413 -
### Part III: PROJECT DETAIL BUDGET

**Project Title:** PCBPD Comprehensive Traffic Enforcement Program  
**Project Number:** PT-16-12-01  
**FDOT Contract Number:** G0515

Each budget category subtotal and individual line item costs listed below cannot be exceeded. The FDOT State Safety Office may approve shifts between budget categories and line items via an amendment.

<table>
<thead>
<tr>
<th>BUDGET CATEGORY</th>
<th>NARRATIVE</th>
<th>TOTAL COST</th>
<th>FEDERAL FUNDS</th>
<th>MATCH</th>
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</thead>
<tbody>
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<td>A. Personnel Services</td>
<td>Overtime Salary and Benefits for CTEP activities (benefits are defined as FICA and Pension)</td>
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<td>B. Contractual Services</td>
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<td>C. Expenses</td>
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Amendment Number: A (FDOT Only)  
Effective Date: 03/23/10 (FDOT Only)
## Part III: PROJECT DETAIL BUDGET

Project Title:  PCBPD Comprehensive Traffic Enforcement Program  

Project Number:  PT-19-12-01  

FDOT Contract Number:  G0515

Each budget category subtotal and individual line item costs listed below cannot be exceeded. The FDOT State Safety Office may approve shifts between budget categories and line items via an amendment.

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<tr>
<th>BUDGET CATEGORY</th>
<th>NARRATIVE</th>
<th>TOTAL COST</th>
<th>FEDERAL FUNDS</th>
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Amendment Number:  2  (FDOT Only)  
Effective Date:  03/13/2023  (FDOT Only)
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<th>ACCOUNT DESCRIPTION</th>
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<th>BUDGET ADJUSTMENT</th>
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<td>(35,000.00)</td>
<td>(100,000.00)</td>
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**Check Adjustment Totals:** 1,475,679.00 0.00 1,475,679.00

**BRIEF JUSTIFICATION FOR BUDGET ADJUSTMENT:**

To recognize a second amendment to the CTEP grant for an additional $35,000 and to appropriate the grant funds for overtime and related benefits.

**ROUTING FOR APPROVAL**

DEPARTMENT HEAD DATE

CITY MANAGER DATE

FINANCE DIRECTOR DATE