

# REVISION

## PANAMA CITY BEACH CITY COUNCIL

### AGENDA

NOTE: AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS THE CITY OF PANAMA CITY BEACH COMMUNITY REDEVELOPMENT AGENCY AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY.

MEETING DATE: February 25, 2016  
MEETING TIME: 2:00 P.M.

- I. INVOCATION: MAYOR GAYLE F. OBERST
- II. PLEDGE OF ALLEGIANCE: MAYOR GAYLE F. OBERST
- III. APPROVAL OF MINUTES
- IV. APPROVAL OF AGENDA
- V. DF CONSENT AGENDA
  - 1 ***'CLEAN-UP, PAINT-UP AND FIX-UP MONTH' PROCLAMATION. "A Proclamation saluting and encouraging aesthetic efforts by proclaiming March 2016, as "Clean-Up, Paint-Up and Fix-Up Month" in Panama City Beach."***
  
  - 2 ***REVISION OF THE CITY MASTER AUDIT LIST TO REMOVE OBSOLETE ITEMS. All Departments have been asked to update their audit lists for surplus/obsolete equipment/vehicles/etc. These items are to be removed from the Master Audit List. STAFF RECOMMENDS approval to remove these items. By approval of this matter in the Consent Agenda, the City Council makes a finding of surplus for these items and approves their removal from the Master Audit List.***
  
  - 3 ***RESOLUTION 16-58, UTILITY DEPARTMENT FLEET VEHICLE PURCHASE. Staff allocated funds in the FY 2015-2016 Water and Wastewater Utilities Budget to purchase several service vehicles. All but one of the vehicle purchases were publically bid and awarded a few months ago. Staff deferred acquiring one until a determination was made concerning whether the type of vehicle would be changed. At this time, Staff desires to purchase one additional 2016 short wheelbase cargo van from Hub City Ford, piggybacking on a previous Utility Fleet Vehicle Bid the City received on March 18, 2015. Attached is a copy of that bid tabulation and a letter from Hub City Ford agreeing to match the original bid amount. STAFF RECOMMENDS that the Council authorize the City Manager to purchase the vehicle from Hub City Ford in the amount of \$20,799.***

*This fleet purchase is budgeted and the proposed vehicle cost is below the budgeted amount. If approved by the Council, a purchase order will be issued and delivery is expected within 20 weeks. "A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A SHORT WHEELBASE CARGO VAN FOR THE UTILITIES DEPARTMENT IN THE BASIC AMOUNT OF \$20,799."*
  
  - 4 ***RESOLUTION 16-59, MSA TASK ORDER 5 TETRA TECH, CONSERVATION PARK BIOLOGICAL MONITORING. The City Wastewater Treatment Plant on Gulf Boulevard ceased all discharges of treated effluent to West Bay on May 28, 2011 when the new 2,900 acre receiving wetland project (Conservation Park) became operational. The City's Wastewater Treatment Facility Permit with the Florida Department of Environmental Protection (FDEP) now requires extensive quarterly hydrologic and***

*environmental monitoring of the wetland site in addition to the routine water quality sampling performed by City staff. This monitoring effort provides the City, and FDEP, information needed to evaluate any long term changes that may occur to the wetland ecosystem. Staff requested and has received a proposed Task Order Number 5 for work under the existing Master Services Agreement (MSA) with the City's Wetland Engineering Consultant, Tetra Tech, Inc., to perform certain monitoring and reporting tasks required for next year that are outside of Staff's capabilities. A copy is attached for review as Attachment A to the MSA, along with a proposed Notice To Proceed form, Exhibit B. Fees in the task order total \$92,120 to complete activities required during 2016. Monitoring quarter number two requires the most man-hours as it includes preparation of the required "Annual Wetlands Monitoring Summary Report" for submission to FDEP. STAFF RECOMMENDS APPROVAL of this Task Order and sufficient funds have been included in this fiscal year Wastewater System budget for the work effort. "A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, AUTHORIZING APPROVAL OF AN AGREEMENT WITH TETRA TECH, INC. FOR SAMPLING AND ANALYSIS OF EFFLUENT DISCHARGED BY THE CITY'S WASTEWATER TREATMENT PLANT, IN THE AMOUNT OF \$92,120; AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.*

**VI REGULAR AGENDA ITEMS - DISCUSSION/ACTION**

<b>NO.</b>	<b>OFFICIAL</b>	<b>ITEM</b>
1	GFO	AIRPORT BOARD REPORT.
2	MG	RESOLUTION 16-57, RE-AWARD OCEAN REEF OUTFALL IMPROVEMENTS CONTRACT.
3	ML	2 <sup>ND</sup> AMENDMENT TO THE TOWNE OF SEAHAVEN DEVELOPMENT AGREEMENT, <u>PUBLIC HEARING.</u>
4	MG	FIRE RESCUE RESERVE RESPONDER JOB DESCRIPTION.
5	MG	UTILITY REVENUE BONDS, SERIES 2009- REFUNDING OPPORTUNITY- DISCUSSION.
6	MG	CLANT SEAY PRESENTATION.
7	MG	MICHAEL INMAN & BILL YOUNG PRESENTATION.
8	MG	CITY MANAGER UPDATE.

JOHN REICHARD   X    
 RICK RUSSELL   X    
 JOSIE STRANGE   X    
 KEITH CURRY   X    
 GAYLE OBERST   X  

JOHN REICHARD   X    
 RICK RUSSELL   X    
 JOSIE STRANGE   X    
 KEITH CURRY   X    
 GAYLE OBERST   X  

I certify that the Council members listed above have been contacted and given the opportunity to include items on this agenda.

I certify that the Council members listed above have been contacted and made aware of the items on this agenda.

Jim B. Park 2-22-16  
 City Clerk Date

Jim B. Park 2-22-16  
 City Clerk Date

**IN AN EFFORT TO CONDUCT YOUR COUNCIL MEETINGS IN AN ORDERLY AND EXPEDIENT MANNER, WE RESPECTFULLY REQUEST THAT YOU WAIT UNTIL THE CHAIR RECOGNIZES YOU TO SPEAK, THEN COME TO THE PODIUM AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.**

E-mailed and/or Faxed to following interested parties on: 2/22/16, <sup>12:30 P.M.</sup>noon.

**NEWS MEDIA**

News Herald  
Bullet  
Channel 4  
Channel 7  
Channel 13  
Comcast  
WOW  
WKGC  
WLTG  
Magic Broadcasting  
Clear Channel  
Panama City Radio

**CONTACT**

John Henderson  
Editor  
Ryan Rodig  
Rex Ogburn  
Ken McVay  
Kay C. McWilliams  
Cil Schnitker  
Emily Balazs  
A. D. Whitehurst  
Chris Allen  
Crystal Presley  
Brandon Andrews

**NOTE; COPIES OF THE AGENDA ITEMS ARE POSTED ON THE CITY'S WEBSITE [WWW.PCBGOV.COM](http://WWW.PCBGOV.COM) UNDER "AGENDA INFORMATION". THIS MEETING WILL BE LIVE-STREAMED ON THE CITY WEBSITE.**

If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding, and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based. Sec. 286.0105, FS (1995)