

RESOLUTION 19-67

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA APPROVING TASK ORDER # 2019-01 TO THE MASTER SERVICES AGREEMENT FOR STORMWATER ENGINEERING SERVICES WITH MCNEIL CARROLL ENGINEERING, INC., RELATED TO EAGLE DRIVE DRAINAGE IMPROVEMENTS IN THE AMOUNT OF \$13,900; AUTHORIZING EXECUTION AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

BE IT RESOLVED that the appropriate officers of the City are authorized to deliver and execute on behalf of the City that certain Task Order # 2019-01 to the Master Services Agreement for Stormwater Engineering Services between the City and McNeil Carroll Engineering, Inc., relating to the Eagle Drive Drainage Improvements, in the basic amount of Thirteen Thousand, Five Hundred Dollars (\$13,900.00), in substantially the form attached and presented to the Council today, with such changes, insertions or omissions as may be approved by the City Manager, whose execution shall be conclusive evidence of such approval.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED in regular session this 14th day of March, 2019.

CITY OF PANAMA CITY BEACH

By: 

Mike Thomas, Mayor

ATTEST:

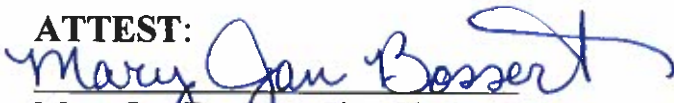

Mary Jan Bossert, City Clerk

EXHIBIT B
COMBINED TASK ORDER AND
NOTICE TO PROCEED

TASK ORDER NO. 2019-01

DATE: March 14, 2019

Reference is made to that certain MASTER SERVICES AGREEMENT BETWEEN CITY OF PANAMA CITY BEACH AND McNeil Carroll Engineering Inc. RELATING TO PROFESSIONAL STORMWATER ENGINEERING SERVICES dated December 29, 2013, (the Agreement), the terms, conditions and definitions of which are incorporated herein as if set forth in full. Neither party is in breach of the Agreement.

Pursuant to the Agreement, Engineer agrees to perform the specific tasks set forth upon incorporated Attachment A, Scope of Services, relating to Eagle Drive Drainage Improvements.

Engineers total compensation shall be (check one):

- a stipulated sum of \$ 13,900.00 ; or
 a stipulated sum of \$ _____ plus one or more specified allowances listed below which may be authorized in writing by the City Manager or his designee,
Allowance of \$ _____ for _____, and
Allowance of \$ _____ for _____; or
 a fee determined on a time-involved basis at the rates set forth upon incorporated **Attachment B, Hourly Fee Breakdown (if applicable)**, with a maximum cost of \$ _____; and shall be paid in monthly installments as specified in the Agreement.

Work shall begin on _____, and shall be completed within _____ months. The date of completion of all work is therefore _____, 201____. Liquidated delay damages, if any, are set at the rate of \$ _____ per day. There are no additional rights and obligations related to this Task Order other than as specified in the Agreement.

Upon execution of this task order by both Engineer and City, Engineer is directed to proceed.

IN WITNESS WHEREOF the parties have caused these presents to be executed in their names on the date shown.

Witness:

[name of firm]

By: _____ Date: _____

Its:

CITY OF PANAMA CITY BEACH, FLA.

ATTEST:

By: _____ Date: _____

City Manager

City Clerk



March 1, 2019

SENT VIA EMAIL

Ms. Kelly Jenkins, P.E.
City of Panama City Beach
110 South Arnold Road
Panama City Beach, FL 32413

Re: Task Order # 2019-01
Proposal for Engineering Services
Eagle Drive Drainage
Panama City Beach, Florida
MCEI File No. 245.36

Dear Ms. Jenkins:

McNeil Carroll Engineering, Inc. is pleased to have the opportunity to provide professional services for the proposed drainage improvement project located in Panama City Beach, Florida. Based on information provided to us, we have developed the following scope of services for your review and consideration.

Professional Service Description

- Task 1: Topographical Surveying (\$2,500.00)**
Preble Rish, Inc. will provide topographical surveying identifying existing grades and existing improvements for channel improvements.
- Task 2: Engineering Design (\$7,500.00)**
MCEI will provide engineering services designing the drainage improvements including pipe sizing and outfall structure.
- Task 3: Construction and Bidding Documents (\$1,200.00)**
MCEI will prepare specifications and bid documents for bidding purposes for construction and oversee bidding process.
- Task 4: Permitting (\$1,200.00)**
MCEI will submit documents to NFWFMD for regulatory approvals.
- Task 5: Construction Oversight (\$1,500.00)**
MCEI will provide construction observation during construction.

Panama City
475 Harrison Avenue, Suite 200
Panama City, FL 32401

Phone (850) 763-5730
Fax (850) 763-5744

mcneilcarroll.com

Panama City Beach
17800 Panama City Beach Parkway
Panama City Beach, FL 32413

Phone (850) 234-1730
Fax (850) 234-1731

COMPENSATION

The work described above will be performed on a flat fee basis with progress billing rates. The flat fee to complete the work described herein is as follows:

Task 1-5 Total: **\$13,900.00**

Once again, we appreciate your consideration of McNeil Carroll Engineering, Inc. and look forward to providing the City of Panama City Beach with quality engineering services. Should you have any questions or need any additional information, please do not hesitate to call.

Sincerely,

McNeil Carroll Engineering, Inc.



Robert Carroll, P.E.
Vice President

ACCEPTANCE

BY: _____

Mario Gisbert, City Manager
City of Panama City Beach

DATE: _____

RLC/sd
245.27/pro/pcbadmin/projects

